

GEORGIA DEPARTMENT OF TRANSPORTATION

One Georgia Center
600 West Peachtree Street N.W., 10th Floor
Atlanta, Georgia 30308

REPLACEMENT TAG APPLICATION

TYPE OR PRINT LEGIBLY (Please sign original in blue ink- All Sections Must Be Completed)

Date of Request

Permit Number

Applicant Information

Property Owner Information

Corporate Name

Corporate Name

Name of Applicant (agent)

Corporate Title

Name of Landowner

Corporate Title

Address

Address

City

State

Zip

City

State

Zip

Phone #

Phone #

Email

Email

F.E.I # or Social Security # (Whichever applicable)

Sign Location Information

County: _____; State Route #: _____

Latitude: _____ Longitude: _____ (i.e. decimal degrees)

1. The replacement permit identification tag shall be attached to the first sign support and must be clearly visible from the main traveled roadway. It shall remain clear of vegetation, paint or any other obstruction that would obscure its view.
2. The Permittee shall install the replacement tag within thirty (30) days of receiving it and shall provide notice of completion to GDOT within ten (10) days of the replacement tag installation. The notice shall include an electronic photograph showing the permit identification tag and where it is affixed to the structure.

Acknowledged by:

Print Applicant/Agent Name

Corporate Title

Applicant/Agent Signature

For GDOT Use Only

Produce the following Tag:

Red/White Tag

Permit Number: _____

Black/Gold

Permit Number: _____

Requested by:

Outdoor Advertising

Date

Replacement Tag Application Instructions

Replacement Tag applications must be typed or filled out in blue ink. Only completed applications will be reviewed.

Applicant / Property Owner Information

1. **Name of Applicant or Company:** Person, corporate entity, or Trust in whose name the permit is listed. This will be the name and address where the replacement tag will be sent.
2. **Name of Landowner:** Person, corporate entity, or Trust who is the current Landowner. GDOT will use this information to update your permit record.

Sign Location Information

3. **County and State Route Information:** Indicate the county in which the sign is located. Indicate the state route number of the roadway on which the sign is adjacent. Some roads have two state route number designations. GDOT uses the lower route number.
4. **Latitude / Longitude:** Provide the latitude/longitude coordinates of your sign location in decimal degrees. If you use *Google Earth* and it shows coordinates in degrees, minutes, seconds, you can change it to read in decimal degrees by clicking on "Tools" and choosing "Options". In the "Options" box you will see a "show Lat/long" section that allows you to select "decimal degrees".

Application Fee: Please include the application fee with a complete application.

5. The correct application fee. (fee amounts are available on the Outdoor Advertising webpage)

Submission of Application:

6. Submit the application and all required attachments to the Georgia Department of Transportation, One Georgia Center, 600 West Peachtree Street N.W, 10th Floor, Atlanta, Georgia 30308, Attn: Outdoor Advertising Office

Sign Installation:

7. Attach the replacement permit identification tag to the first sign support so it will be clearly visible from the main traveled roadway. It shall remain clear of vegetation, paint or any other obstruction that would obscure its view.

Sign Installation Notification

8. Install your replacement tag within 30 days of receiving it and provide notice of completion to GDOT within 10 days of installation. Include an electronic photograph showing the permit identification tag and where it is affixed to the structure.