

BULLETIN BOARD CHECKLIST

<https://www.fhwa.dot.gov/programadmin/contracts/poster.cfm>

LOCATION & SPECIFICATIONS OF THE BULLETIN BOARD.

- Posted at the site of the work in a prominent and accessible place where it can be easily seen, properly mounted, readily accessible to employees, applicants for employment, potential employees, and to all persons concerned with the project. **Posters must be the current version available at the time of Contract Letting.**

- Pay Transparency Nondiscrimination Provision (New 12/2016)
- FHWA-1022. "NOTICE Federal- Aid Project".
- WH PUBLICATION 1321. "Employee Rights Under Davis Bacon".
- OSHA 3165. "Job Safety and Health IT'S THE LAW".
- USERRA Poster "Your Rights Under USERRA" (New 4/2017)
- EEOC-P/E-1. "Equal Employment Opportunity IS THE LAW".
- SUPPLEMENT TO EEOC P/E- 1. "EEO is the Law" Supplement Poster.
- WHD PUB. 1420. "Employee Rights And Responsibilities Under The Family And Medical Leave Act".
- WH PUB 1462. "NOTICE Employee Polygraph Protection Act".
- DAVIS-BACON WAGE RATE SCHEDULE (County specific to the contract).
- ADDITIONAL WAGE RATES APPROVED BY USDOL. (Project Specific).
- EEO APPOINTMENT LETTER (Must identify who the company EEO Officer is and contact information).
- EEO POLICY STATEMENT. Prime and All Subcontractors. (Verbatim from FHWA 1273 Section II. Nondiscrimination 1(b))
- CURRENT JOB OPPORTUNITIES (If there are no openings, post a statement indicating such and provide the contact information for HR).
- EMERGENCY CONTACT TELEPHONE NUMBERS ARE REQUIRED.
- Water quality related information (Example: NPDES Notice of Intent). Project Specific. Need to check with the agency administering the NPDES program.